

Angela R. Albert, Ed.D.
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Curriculum Vitae

PROFESSIONAL PROFILE

- Project Management - Solid background in planning and managing major projects.
- Teaching – Served as a guest lecturer on assessment for graduate level course in the College of Education; Adjunct professor - Seminole State College of Florida; Western International University, Dissertation Mentor for Phoenix University, Capella University. Guest lecturer at Columbia University.
- Grant Development & Management – Considerable background in identifying funding opportunities and developing grant proposals and implementing management practices to ensure compliance during the implementation phase.
- Resource Development – Considerable background in friend-raising and building relationships with community organizations, corporations and donors for fundraising purposes.
- Institutional Effectiveness/Assessment – Significant experience in designing assessment processes; developing assessment plans on an institutional, program and course level (articulating mission, goals/objectives/learning outcomes, measurement approaches) and analyzing data for the purposes of continuous improvement.
- Leadership/Professional Development: Led effort to train and enhance faculty and staff in key areas of the College. The outcome was a more empowered organization for improved overall effectiveness.
- Strategic Planning– Considerable background in facilitating strategic planning.
- Networking/Public Relations/Media Relations – A successful track record in networking and creating partnerships to ensure that mutually beneficial relationships are established and nurtured.
- Marketing – Broad experience in marketing initiatives. Proven ability to recognize enhancement opportunities and developing strategies to capitalize on those opportunities.
- Program review and Departmental Performance Review (Self Studies) – Development and implementation of these processes
- Accreditation – Significant experience preparing for accreditation visits and meeting Southern Association of Colleges and Schools (SACS) criteria.
- Program Development – Extensive background in developing educational programs and leading implementation of those programs.

ENTREPRENEURIAL EXPERIENCE

Editor Etal LLC

Nov 2017 – present

Lead a team of editors in providing editing services for academic, technical and freelance writing.

Educational Consultant

Nov 2009 – Present

Provide leadership and expertise in writing, grant development and management, grant training, dissertation mentorship, external evaluation, research studies, curriculum development.

PROFESSIONAL EXPERIENCE

Associate Director and Research Analyst, Office of
Institutional Effectiveness
Eastern International University

Nov 2018 – Jul 2019

Provided institutional effectiveness, accreditation leadership and research analysis support for a small health services institution. This was a remote position.

Dissertation Mentor and Faculty Member

Jun 2004 - Present

Served as mentor and chair to doctoral level students. Leadership provided in the research efforts of doctoral students who completed their doctoral level course work.

Taught doctoral level research courses in quantitative and qualitative research design. (see Teaching Experience below).

**Seminole State College of Florida
Grants Development & Management
Foundation of Seminole State College, Inc.
Director**

June 2005 – Dec 2011

Directed the grant process college-wide, raising \$16.5M over a six-year period via private foundations, state and federal agencies.

Established new partnerships and nurtured ongoing relationships with businesses and workforce partners in the Central Florida area. These relationships were critical in developing viable solutions for grant-funded projects, addressing workforce issues.

Created networks among faculty and key administrators as a means of promoting the grant process.

Established and nurtured strong relationships with program officers representing federal, state and private grant agencies.

Developed, implemented and managed process for compliance with rules and regulations of granting agencies.

Assisted with fundraising efforts for the College.

Led the initiative for establishing the Institutional Review Board for the College, in collaboration with the Director of Institutional Research.

University of Central Florida – Orlando, FL

Office of Planning, Operational Excellence & Assessment Support

Associate Director

May 2001 – May 2005

Managed assessment support university-wide. Created networks among key faculty and administrators as a means of promoting the university-wide planning and assessment initiative. Coordinated assessment activities to support administrative planning, academic planning and accreditation. Co-coordinated the state mandated program review process (co-developed template) and departmental performance review process (co-developed template). Provided assessment training and individual consultations. Supervised all the administrative support to the University Assessment Committee. Led a staff of program and graduate assistants.

- Assisted in preparing the University to meet Southern Association of Colleges and Schools (SACS) accreditation requirements.
- Collaborated with faculty and staff to establish administrative and academic divisional review committees for annual assessment.
- Collaborated with Faculty Center for Teaching and Learning to expand and integrate course and classroom level assessment
- Served as project manager for the development and implementation of the Institutional Effectiveness Website (design, content)
- Provided assessment training and consultations for administrative units and academic programs
- Developed assessment handbook for administrative units (web-based)
- Conducted special studies entitled “Campus Life Partnerships” and “Travel Study”
- Co-authored white paper entitled “How to Implement a Successful Assessment Process for Institutional Effectiveness” and presented at the 2002 Association of Institutional Research (AIR) Conference, Toronto, Canada
- Co-authored white paper entitled “A Three-Pronged Model for a Comprehensive Approach to Assessment in Higher Education” and presented at the American Association of Higher Education (AAHE), Seattle, Washington and FAIR, Ft. Myers, FL

University of Central Florida – Orlando, FL
Quality Initiatives
Assistant Director

May 1999 - Feb 2001

Planned, developed, marketed and implemented courses for all levels of university constituency and external customers. Through the development of new partnerships with businesses, developed customized educational workshops and seminars to further the understanding of and commitment to planning and continuous quality improvement.

Assessed campus-wide awareness of planning and quality improvement initiatives and tools. Evaluated material for potential incorporation into quality service-oriented staff development programs. Represented the department on university or state level committees.

University of Central Florida - Orlando, Florida
Student Outreach Programs/McKnight Center
Interim Director
Assistant Director
Program Coordinator

Aug 1996 – May 1999

June 1992 – Aug 1996

Aug 1989 – June 1992

Independently managed UCF McKnight Center's downtown Orlando host site; planned and implemented three major mandated pre-collegiate programs serving more than 3,000 students. Interfaced with industry and media. Implemented strategies to engage and enhance partnerships within the Central Florida area. Partnerships included community agencies, businesses, organizations and corporate sponsors.

Student Support:

- Counseled students regarding postsecondary education plans.
- Assisted new UCF students during enrollment and freshmen matriculation.

Community Partnerships:

- Established relations with major corporations, which resulted in two major supporters (Walt Disney Attractions and T. G. Lee Dairy, Inc.) committing to long-term support of MCOE. In this period, corporate sponsorships were increased by 100%
- Garnered support from major television networks through their involvement in key events. Developed partnerships with radio, TV and newspapers for continual coverage of major activities. Prepared all press releases and responded to media queries. Appeared on special talk shows and participated in special promotions.
- Developed public relations strategy to enhance notability of UCF's outreach efforts
- Prepared and assisted the director in the preparation of grants to support outreach programs. Successful grants included Orlando Sentinel, Magic Youth Foundation, City of Orlando, DOE Drop Out Prevention, Family Literacy Grant, Serve America Grant
- Developed and designed the Center's major marketing initiative (underwritten by Walt Disney World).

- Accomplished 1996-97 and 1997-98 goals to re-organize and strengthen the MCOE Board of Directors. Added board representatives from Huntington Bank, First Union Bank, Orlando Times, Walt Disney World, T. G. Lee Dairy, Inc., City of Orlando, Orange County, Florida Hospital, and the Orange County School Board
- Developed plan to initiate work on promotional video for the MCOE, in collaboration with the Board of Directors, UCF College of Business Administration and Instructional Resources
- Developed alumni tracking system, utilizing a student survey.
- Designed shadow program (internships for high school students)
- Designed and initiated a pilot program with UCF's Office of Multicultural Student Services to increase the enrollment of "McKnight Achievers" at UCF
- Planned and implemented a new statewide initiative to sponsor students in the prestigious Presidential Scholars Program, Washington, D.C.

TEACHING EXPERIENCE

St Leo University Doctoral Chair	Jan 2020 - present
Capella University Doctoral Mentor	Oct 2013 - present
University of Phoenix Doctoral Mentor	July 2009 – Nov 2011
University of Central Florida Educational Leadership Doctoral Program EDA 7205 Research Planning & Evaluation Adjunct Faculty	Summer 2006 – Fall 2007
Grant Development Training Workshop (Facilitator) Columbia University	Spring 2006
Adjunct Faculty Member Research Writing Western International University/Apollo Group (On-line Format)	2004 - 2006
Adjunct Faculty Seminole Community College EDG 2071 – Teaching Diverse Populations	June 2004 – June 2005
Training Facilitator University of Central Florida Workshops and Consultations on Assessing Student Learning Outcomes and Assessing Critical Processes within Administrative Units	1999-2005

EDUCATION

University of Central Florida, Doctor of Education, May 1, 2004

(Specialty: Educational Leadership in Higher Education) Dissertation Topic: *Assessment Methods for Student Learning Outcomes in General Education at Urban and Metropolitan Universities*

Master of Arts/Business Administration, Webster University

Bachelor of Science/Management, Southern Illinois University

Certified Information/Specialist, Defense Information School, Ft. Benjamin Harrison, Indiana
Certificate, Grants Training Center (2005)

Federal Grants Management Training, Washington, D.C. (2006)

Certification in Managing Federal Grants, Management Concepts (2006)

PUBLICATIONS AND PROFESSIONAL CONFERENCES

Albert, A. R. (April 2010). *Assessing Student Learning Outcomes in the College Environment*, VDM Publications

Robinson, B. B.; Albert, A. R. (2006). *HBCUs' Institutional Advantage: Returns to Teacher Education in M. Gasman (Ed.). Understanding Minority Serving Institutions*, SUNY Publications

Albert, A. R. (March 2005). *Assessment Methods for Student Learning Outcomes in General Education at Urban and Metropolitan Universities*, presented at the University of Central Florida Graduate Research Forum 2005, Orlando, Florida on March 22, 2005

Albert, A.R. (April 2000). *Morals & Ethics in the Work Environment*, UCF University Service Personnel Professional Seminar Developing Academic Assessment Plans, University of Central Florida, 2000-2003

Albert, A. R. (2000-2003). *Developing Administrative Assessment Plans*, presented at the University of Central Florida for assessment administrators

Albert, A. R. (March 2001). *Special Study on UCF Campus Life Partnerships*, University of Central Florida

Albert, A. R. (July 2001). *Assessment & Evaluation: Two Critical Elements of Institutional Effectiveness and Continuous Quality Improvement in Institutions of Learning*, University of Central Florida, Educational Leadership Program

Albert, A. R.; Pet-Armacost, J. (May 2003) *Developing an Effective Assessment Process to Support Institutional Effectiveness*, paper presented at the Association of Institutional Research Conference (AIR), Toronto, Canada (This paper is part of ERIC Collection Database and AIR Website Presentations)

Albert, A. R.; Lopez, H.; Nair, U. (June 2003) A Three-Pronged Model for a Comprehensive Approach to Assessment in Higher Education” poster presentation at the American Association of Higher Education (AAHE) Conference in Seattle, Washington
(<http://oeas.ucf.edu/presentations.htm>)

Albert, A. R.; Lopez, H.; Nair, U. (July 2003) A Three-Pronged Model for a Comprehensive Approach to Assessment in Higher Education” presented at the Florida Association of Institutional Research Conference in Ft. Myers, Florida (<http://oeas.ucf.edu/presentations.htm>)
Co-author of Additional Assessment Resources:
http://oeas.ucf.edu/doc/adm_assess_handbook.pdf

CONTRACTS AND GRANTS (PRINCIPAL INVESTIGATOR)

PI, Afrikan Centered Education Collegium Campus, Kansas City, Missouri, External Evaluator, \$50,000 Contract

Co-Principal Investigator, Orlando Magic Youth Foundation Grant (two grants in the amount of \$25,000) used in offering precollegiate programs to minority youth

Co-Principal Investigator, Service Learning Grant, \$50,000, Department of Education

Co-Principal Investigator, Juvenile Justice Grant, \$100,000, U.S. Department of Justice (Dropout prevention grant used to promote academic excellence in K-12)

Co-Principal Investigator, Parent Literacy Grant, \$50,000, Department of Education, (funding used to promote parent involvement among K-12 students)

MILITARY SERVICE

United States Marine Corps

MEMBERSHIPS

Association of Fundraising Professionals in Central Florida, 2009

National Council of Resource Development, June 2005

Florida Council of Resource Development, 2005

American Association of University Women, July 2005

Omicron Lambda Chapter of Kappa Delta Pi, May 2001

Florida Association of Women in Education (FAWE), January 1998

UCF Faculty & Staff Association, April 2000

American Association of Higher Education (AAHE), June 2000

Association for Institutional Research (AIR), May 2002

Florida Association for Institutional Research (FAIR), 2003

UCF Diversity Council, 2002

National Consortium for Continuous Improvement, January 1999

UCF Alumni Association, May 2004

AWARDS & RECOGNITION

Completion of Leadership Seminole Class 15 (2007)

Granted the UCF Provost Development Leave (2003)

Graduate of UCF Leadership Enhancement Program (2002)

Recognized in the Orlando Business Journal as “Women Who Mean Business” (March 2001)

TECHNICAL SKILLS

Microsoft Word, Excel, PowerPoint, Publisher, Visio

AtlasTi 5.0 (Qualitative Data Analysis Software Tool)

& SPSS